



Class of 2020

Amador High School Local Scholarships

THIS APPLICATION INSTRUCTION PACKET CONSISTS OF:

- **This cover letter with directions and check list (2 pages)**
Follow directions very carefully!
- **List of Local Scholarships**

The following pages will be e-mailed to you. Download them and complete the form on your computer.

- **Student Data pages 1, 2, and 3**
- **AHS Letter of Recommendation Request Form**

A \$5.00 fee is charged to cover cost of postage
(Must be collected with scholarship applications)

Amador High School Local Scholarship Packet

2020

1. Before you start - Carefully read the eligibility requirements for each local scholarship. You must meet these requirements to apply! If your application and/or essay don't reflect the necessary major or specific requirements, your application will not be sent. If a scholarship organization requests its own application as noted in the following scholarship list, please go to the Career Center to pick one up.

2. Recommendation letters - Fill out the letter of recommendation request form available by email from the Scholarship Coordinator. If you download the form to your computer you can type on it and save it.

Give one to a faculty member and one to a community member. Neither can be a relative. Do not include more than two letters of recommendation in your completed packets unless otherwise specified in the scholarship list.

3. Transcripts – Your transcripts will be available after January 15. You must pick them up from Career Center only. Do not get them from anyone else. I will release the transcript to you as soon as I sign your typed page 1 of the Student Data Pages. Check the transcript for any mistakes immediately so there is time to correct them before the deadline. Make sure your SAT and ACT scores are on the transcript. See Megan Nelson in the registrar's office for any changes that need to be made.

4. Personal essay - Your typed essay should be a brief description about you and your goals similar to your Senior Letter. *Limit the essay to one typed page.* Items to include:

- Introduce yourself (who you are & what you have achieved in the last four years)
- Your educational (and life) goals and objectives
- Any financial need
- Thank the organization in advance for considering you for their scholarship

Show pride in yourself and sell yourself to the scholarship providers.

*Note: You may need to have several *different versions* of your essay to appeal to the particular scholarship provider. (Don't be lazy here!)

5. Student Data Pages - Applications must be **typed** neatly. These pages will be emailed to you by the Scholarship Coordinator as both PDF and Doc forms. Download to your computer so you can type directly on the form. *Check that page format is correct before printing!!* Please have Scholarship Coordinator fill out the school block on page 1 **before you make application copies.** These docs will soon be posted on the AHS website as well.

6. Copies - Make a copy (white paper only) of your packet for each scholarship you are applying for. *Handwrite the name of each scholarship on page 1* of the personal data pages.

- If a scholarship requires additional information attach it to the back of that packet.
- Make sure your packet is in the exact order listed on the back of this paper.
- Please staple each packet *except the original*. Paper-clip the original and put on top of the copies. Make a copy of your originals to keep for your records.
- **Make three extra packet copies** as there might be new scholarships that are not on the list.

-Also, include a separate list of all the scholarships you are applying to.

I will make more copies of your application for additional scholarships if needed.

- Turn in all your packets to Scholarship Coordinator by **February 11, 2020**.
- Please submit one wallet-sized photo or yourself to Scholarship Coordinator for display purposes. Do not include any pictures with your applications.
- **Do Not Use School Copiers!!!** - Several local copy places give a discount to students for scholarship applications. Sierra Mail & Copy Center - .08 ¢, Going' Postal - .10 ¢. Staples .11 ¢

7. Scholarship Night - If you are awarded any scholarships you will receive an invitation in early May to the **May 20th scholarship night**.

CHECKLIST

Please submit your application in the following order. Staple copies for each scholarship, but DO NOT STAPLE ORIGINALS.

Pages to include in packets: (In this order)

- _____ Student Data pages 1, 2, 3: Available from Career Center
- _____ Transcript: Available after January 15, 2020 from Career Center only.
- _____ Personal Essay: Limit to one page.
- _____ Two letters of recommendation: Request form available online.

To be submitted separately with the originals– Do not include in copies of packet:

- _____ \$5.00
- _____ One wallet-sized picture (for display board, OK if Xerox'd).
- _____ Separate list of all scholarships for which you applied.

**Submit all completed packets to Scholarship Coordinator
by February 11, 2020!**

► Early submissions are awesome!